



Tamilnadu Petroproducts Limited

Registered Office & Factory: Manali Express Highway, Manali, Chennai-600068

Tel.: 44-25941350, 60 / 70 / 80, 25941501 to 10, Telefax: 044-25941139

CIN: L23200TN1984PLC010931

Website: www.tnpetro.com E-mail: secy-legal@tnpetro.com

Familiarization Programme for Independent Directors

(Pursuant to Clause 49 of the Listing Agreement)

- a. The Independent Directors are provided with copies of the Memorandum and Articles of Association and the Annual Report of the Company for the last 2 years for them to become familiar with the Company's background.
- b. Power Point presentation relating to the history of the Company, industrial background, business model of the Company and related matters was made during the induction programme.
- c. The Independent Directors also visit the Plants to understand the production process and the facilities available.
- d. Along with the appointment letter they are furnished a copy of the Schedule IV to the Companies Act, 2013 which contains guidelines for professional conduct, role and functions, duties, etc. together with a summary of the relevant provisions of Clause 49 of the Listing Agreement. A copy of the Code of Conduct for the Directors is also shared with them for information and adherence.
- e. The IDs are briefed about the Directors' & Officers' insurance and a copy of the cover note is furnished to them for their reference and records.